

**MINUTES OF THE ANNUAL GENERAL MEETING OF
SWANLEY AND DISTRICT ATHLETIC CLUB**

HELD AT THE OLYMPIC, SWANLEY

ON FRIDAY 25 FEBRUARY 2011

Richard Hills, Chairman, opened the meeting at 7.30pm with 32 members present and welcomed Alf Hill, Honorary Vice President, to the meeting. He explained that he was stepping down as Chairman as he had moved away from Swanley but that he was still a member and would help out at the Caper and Darent Valley 10k and remain as Child Protection Officer.

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Nick Allen, Daphne Allen, Ben Inman, Mick Boddy, Jacqui Boddy, Mike Dedman, Brian Pitkin, Craig Wickes, Richard Brown and Dave Coates.

MINUTES OF THE AGM 2010

The Minutes of the previous meeting held on 26 February 2010 were agreed as a correct record with no matters arising.

REPORT OF THE SECRETARY

The Secretary's report was presented and accepted.

TREASURER'S REPORT

The Treasurer presented her report and thanked Ken Grist for auditing the 2010 accounts. The Club had £16,637.74 in its bank accounts as at 31 December 2010. The Darent Valley 10k made a profit of £5,038.82 in 2010. It was pointed out that the Darent Valley 10k and The Christmas Caper bring in a lot of revenue to the Club. There is a review taking place soon which will possibly end up with Clubs having to pay for policing of events on the road and that a lot of races had been cancelled this year while this review is taking place. This could affect the profit we make in future races. The Treasurer pointed out that we need to keep a cushion of money in the bank as working capital.

Members were asked to let the Executive Committee know if they had any ideas of how to spend the money. Ideas put forward were free kit and contributing towards a new running track.

Alf Hill said that the Inland Revenue had sent a tax demand to the club a few years ago for tax on the interest in the deposit account. The Treasurer didn't foresee us having to pay tax on the interest earned as we are a non-profit making organisation.

ADOPTION OF THE ANNUAL ACCOUNTS

The Annual Statement of Accounts for the year 2010 were approved.

RULE CHANGES

It was agreed to make the following changes to the Rules:

Rule 2a Club Colours

The Club vest shall have yellow front and back panels and black and lemon sides. The word “Swanley” to be clearly shown on both the front and back of the vest.

Rule: Agreed and seconded.

Mike Baron held up the old and new style vests to the Members.

Comments: Could we have a free vest rather than having to pay for a new one? All members were given a new vest if they paid their subs before 31st January.

Could we wear both the old style and the new style vest when representing the Club?

It was agreed that only the new style vest would be registered with England Athletics.

Could we have the word Swanley on the front so we are more easily recognised when representing the Club in races?

New orders for kit will have the word “Swanley” on the front.

Do we have to specify in the rules where the word “Swanley” goes – can’t we just leave it that the word “Swanley” will be on the kit.

Could we investigate whether there is a lighter cooler material?

Rule 5b Second Claim Club Members

To delete this point:

Whilst second claim members are eligible for managing/holding a position of responsibility within the Club, they are not eligible for positions on the Executive Committee.

Rule: Agreed and seconded.

Rule 6 Subscriptions

It was agreed to add the following to Rule 6:

Rates for New Members

New members joining January – June	Full fee
New members joining July – October	Half fee
New members joining November and December	Full fee which covers these two months and membership for the following year

Rule: Agreed and seconded

Rule 10 Areas of Responsibility

To add the post of Race Administrator to Areas of Responsibility.

Rule: Agreed and seconded

Rule 14 Club Policies

To change Rule 14 to read:

A copy of the Club Disciplinary Procedure, Child Protection Policy, Equity Statement, Codes of Conduct for Coaches, Officials, Volunteers, Parents/Carers and other Supporters and Junior Code of Conduct shall be kept on the Club noticeboard at all times and can be viewed and downloaded from the Club's website.

Rule: Agreed and seconded

Back Page Signature information added

Ken Grist asked if we could add the position of Newsletter Editor to Areas of Responsibility but was told that changes/additions cannot be made at the AGM and must be advised in advance of the meeting. It was suggested that this position be added to the Rules at the next AGM/EGM.

ELECTION OF AUDITOR

It was resolved that Ken Grist be appointed the Honorary Auditor.

ELECTION OF OFFICERS

It was resolved that the following members be elected as the Club Executive Committee for the ensuing year: Chairman Simon Hassett, Vice Chairman Mike Baron, Secretary Caroline Burley, Treasurer Lorraine Barry, Women's Member Anna Willard, Committee Members Mel Alflatt and Malcolm Parsons.

The following Other Officers were elected: Assistant Secretary, Andy Dunmall, Assistant Treasurer, Roger Morgan.

The following Technical Officers were elected: Child Welfare Richard Hills and Michelle de-Kisshazy, Senior Coach/Co-ordinator Mike Baron, Club Development Officer Ben Inman, Woman's Officer Anna Willard, Coaches - Mike Baron, Brian Pitkin, Anna Willard, Melanie Alflatt, Nick Varley, Stuart Nicholson, Wendy Lewis, Mick Boddy, Jackie Boddy.

The following members with an area of responsibility were elected: Press Officer Malcolm Parsons, Road Races Director Paul Sims, Race Administrator Michelle de-Kisshazy, Handicap Organiser Brian Pitkin, IT Officer Paul Foreman, Road Race/GP

Organiser Mick Boddy, Membership Secretary Zena Harper, Cross Country Organiser Mike Baron, Junior Group Organiser Brian Pitkin, Social Secretary Sharon McGuinness, Walking Group Leader Paul Sims, Council Liaison Officer Paul Sims, Kit & Equipment Christina Arnold.

Alf Hill offered a vote of thanks to Richard Hills for steering the Committee over the last two years.

At this point, Richard Hills stepped down as Chairman and Simon Hassett took the Chair and introduced himself.

Bottles of wine were presented to Chris Barber and Paul Foreman for all their hard work with the new website.

GRAND PRIX REPORT AND PRESENTATION

The Grand Prix report was presented by Malcolm Parsons in Mick Boddy's absence and was accepted. The Grand Prix shield was presented to Caroline Burley, the overall winner in seven events. The other winners were: Women 2nd Anna Willard, 3rd Sue Sawyer. Men 1st Paul Foreman, 2nd Andy Dunmall, 3rd Peter Godbee.

HANDICAP REPORT AND PRESENTATION

The Handicap trophies were presented to the following: Women 1st Christina Arnold, 2nd Zena Harper, 3rd Jenny Tidmarsh. Men 1st Andy Dunmall, 2nd Mike Baron and 3rd Nick Varley.

CROSS COUNTRY REPORT

The Cross Country report was presented by Mike Baron and accepted.

JUNIOR TRAINING AND COACHING REPORT

The Junior training and coaching report read by Mike Baron in Brian Pitkin's absence and accepted.

SDAC hosted the Kent Schools Championships this year with seven races being run in two hours. James Graves won 4 out of the 5 Kent Fitness League junior races but didn't make it to the Deal race. It is hoped that James will wear Kent colours this year and also Harry Simmons.

Chris Barnett asked if the Juniors also received handicap and Grand Prix trophies. It was confirmed that they receive KFL trophies and that the new Committee might consider awarding trophies to the Juniors.

Stephen Sawyer was awarded the Junior Club Person of the Year award for his hard work, good attitude and attendance.

Thanks were awarded to Brian Pitkin for all the hard work he has put in with the Panthers during the year.

PRESENTATION OF SHIELD TO CLUB PERSON OF THE YEAR

The Shield for the Club Person of the Year was presented to Mike Baron by Alf Hill.

OTHER BUSINESS

Bob Tidmarsh felt we needed another Level 2 coach to galvanise our Panthers' coaching team. It was noted that we are hoping that Anna Willard and/or Melanie Alflatt might consider becoming Level 2 coaches.

Richard Hills is looking for volunteers to man the London Marathon bus on Sunday 17 April. Leave Swanley at 7am, return at 6pm.

Bob Tidmarsh brought up the subject of organising another Swanley Half Marathon. Melanie Alflatt had looked into this but the Police were against it and it was felt it would be too difficult as the area is highly populated and land has changed owners since we last ran the race.

There being no further business the meeting closed at 9.10 pm.